

KING'S SUTTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 P.M. ON THURSDAY 3RD SEPTEMBER 2026 IN THE ASTROP ROOM, KING'S SUTTON MILLENNIUM MEMORIAL HALL

PRESENT: Cllrs R Burrell (Chairman), P Boggeln , D Bostock, J Creed, R Field, M Maunder, S Read-Maskell, S Wilde, D Wood, S Wood

ABSENT: Cllr A Barry

IN ATTENDANCE: Mrs E Hart (Clerk), A Alcock (Cemetery Warden), six members of the public

The Openness of Local Government Bodies Regulations 2014:

81.26/27 TO RECEIVE APOLOGIES AND APPROVE THE REASONS FOR ABSENCE:

Apologies had been received from Councillor A Barry.

RESOLVED: To approve the reasons for absence as submitted.

Tom Patterson (Flood Warden) had submitted his apologies.

82.26/27 TO INVITE DECLARATIONS OF INTEREST:

A. Disclosable Pecuniary Interests:

None.

B. Other/Personal/Non-registerable Interests:

None.

C. To receive Requests for Dispensations:

None.

83.26/27 PUBLIC PARTICIPATION: AN OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS LISTED ON THE AGENDA:

A resident presented a detailed written report on highways issues on Astrop Road to the Parish Council. (To be reviewed at the next Parish Council meeting)

A resident highlighted issues of speeding traffic on Banbury Lane; he suggested various measures which should be considered such as sleeping policemen or chicanes in order to slow the traffic down.

84.26/27 TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING HELD 2ND JULY 2026:

RESOLVED: To approve the Minutes of the Meeting held 2nd July 2026.

85.26/27 TO NOTE REPORTS FROM:**A. the Clerk:****MATTERS ARISING****Minute 61.26/27 Local Council Award Scheme**

A response to the survey was submitted in line with the Parish Council's resolution.

Minute 62.26/27 A New Dog Waste Bin

The Clerk has not yet been able to contact the relevant landowner and is trying various communication channels to do so.

Minute 62.26/27 A Strimming of Nettles

The footpaths warden was informed of the Parish Council's decision to spend up to £100 per year on the maintenance of the land near the sewage works.

Minute 62.26/27 H Cora Correspondence relating to adoption of the Highway at Hampton Drive.

The correspondence from Cora was sent to the relevant authorities; responses are to be reviewed at the September Finance, Governance and Policy Meeting.

Minute 65.26/27 Memorial Bench

An additional new bench is on order following receipt of a donation.

Minute 67.26/27 Drop In Session – New Housing Proposals

The session will take place on Tuesday 8th September 4-7pm in the Millennium Memorial Hall.

Minute 68.26/27 A Ability Bus Replacement

The Parish Council continues to lobby WNC relating to its plans for its four spare minibuses and the funding available. WNC recently sent out a survey asking Parish Council's to clarify the level of need in the villages which was submitted. It is noted that Oxfordshire CC introduced a replacement service immediately.

Sarah Bool MP attended the Friday coffee meeting at the hall in August and has also pledged to keep lobbying WNC.

Brackley Football Club has procured a bus direct from Ability and is offering services to Brackley supermarkets and its Saints Community Project Tuesdays to Thursdays. Users need to pay an annual subscription and may then travel as often as they wish. Booking is necessary.

Rates from Castle Cars to share a vehicle to Banbury were obtained.

Minute 70.26/27 Theatre Performance

This was a success, despite the rainy weather meaning that it was relocated to the Millennium Memorial Hall.

Noted that the performance had been well received and that social media publicity had meant that the hall was filled to capacity, with some residents having to be turned away.

Minute 72.26/27 B Cricket Club Grant

No further information has been received.

Minute 72.26/27 B Policies

Amended policies have been uploaded to the web site.

Minute 72.26/27 B Replacement Rec Posts

After discussion with two contractors, it is suggested that this be reviewed in detail at the September Finance Governance and Policy Meeting.

Minute 72.26/27 B Cemetery Meeting

A meeting took place in August, and the recommendations are presented to the September meeting.

OTHER**Bench installation**

Two sets of lintels were purchased and installed on the Rec ready for one new bench and the reinstatement of an existing bench which has been cleaned and will be stained prior to installation.

Play Area

One of the new pieces of equipment in the toddler area was found to have come away from its spring base. Hags attended within two days to reinstate it.

Football Goal

Several comments have been received regarding how well used the goal is.

B. the Chairman: nil report.

C. the Vice Chairman: nil report.

86.26/27

WARDEN REPORTS: TO CONSIDER ISSUES RAISED BY:**A. Footpaths Warden:**

The report was **noted**.

B. Tree Warden: nil report

RESOLVED: To commission a tree survey if required, after consultation with the Tree Warden.

C. War Memorial Warden: nil report

D. Cemetery Warden: the report was **noted**.

Noted that the Clerk would approach the contractor with reference to strapping a band to a gate pillar.

E. Community Library Warden:

Noted that plastic boxes had had to be screwed down to prevent theft.

F. Community Beekeeping Warden:

Noted that the group had sold honey at the show and that preventative measures were being undertaken to avoid the damp experienced last winter.

G. Biodiversity Warden: nil report

H. Flood Wardens:

Tom Patterson's email was **noted**. The Clerk would forward to the Local Lead Flood Authority.

87.26/27 FINANCE SCHEDULE:

September			
		31.08.2026	30.06.2026
Unity Trust Bank - current		£5,040.29	£6,408.19
Unity Trust Bank - instant access		£50,985.73	£65,985.73
Redwood Bank 35 day notice account		£40,790.06	£40,553.43
Redwood Bank bond		£40,897.23	£40,629.00
	Total	£137,713.31	£153,576.35
02/07/2026 - Transfer from Unity Instant Access to Unity Current - £15,000			

Noted.

A. To note the Clerk's pay has been recalculated to reflect the Local Government Pay Settlement of 3.3% backdated to 1 April 2026

Noted.

B. To Approve the Payments:

To ratify						
Date	Cheque/DD/BACS	Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
12.06.2026		BACS RoSPA Play Safety Ltd	Invoice 98618 - playground inspection	£214.80	£35.90	876328389
06.07.2026		DD Gigaclear	Invoice G14351731	£36.00	£6.00	333469005
26.07.2026		DD Vodafone	B7-466058053	£20.80	£3.47	569 953277
28.07.2026		DD SES Water	Bill 63	£6.73		
31.07.2026		BACS Unity Trust Bank	Service Charge and handling	£10.90		
01.08.2026		DD Scribe Accounts	Invoice - Accounts 20792	£58.80	£9.80	941 7451 20
02.08.2026		DD Yü Energy	Invoice - 04422339	£244.57	£11.65	236 2276 15
06.08.2026		DD Gigaclear	Invoice G14716877	£36.00	£6.00	333469005
26.07.2026		DD Vodafone	B7-468232570	£20.80	£3.47	569 953277
01.08.2026	CHQ 300025	Resident	1st prize KSIB- VOID	£80.00		
01.08.2026	CHQ 300026	Resident	Joint 2nd prize KSIB	£25.00		
01.08.2026	CHQ 300027	Resident	Joint 2nd prize KSIB	£25.00		
01.08.2026	CHQ 300028	Resident	3rd prize KSIB	£40.00		
27.08.2026		DD SES Water	Bill 64	£6.73		
31.08.2026		BACS E Hart	August wages	£1,772.49		
31.08.2026		BACS HMRC	PAYE and NI Month 5	£566.02		
31.08.2026		DD NEST	August pension contributions	£113.72		
31.08.2026		BACS Unity Trust Bank	Service Charge and handling	£10.60		
01.09.2026		DD Scribe Accounts	Invoice - Accounts 21662	£58.80	£9.80	941 7451 20
02.09.2026		DD Yü Energy	Invoice - 04422339	£288.92	£13.76	236 2276 15
26.07.2026		DD Vodafone	B7-463942609	£20.80	£3.47	569 953277
30.09.2026		DD NEST	September Pension Contributions	£153.38		
To Approve						
Date	Cheque/BACS	Payee	Description	Amt (incl VAT)	VAT	VAT Reg No.
03.07.2026		BACS NCALC	Invoice 5559	£42.00		
10.07.2026		BACS KSMMH	Invoice 281 - Developers' Drop In Session	£80.00		
14.07.2026		BACS West Northants Council	Invoice 424003552911 - Business Waste	£824.00		
16.07.2026		BACS M2M Partnership	Invoice 101 - Summer KST - layout and printing	£870.52		
29.07.2026		BACS KSMMH	Invoice 0302 - Family Meet Up	£130.00		
31.07.2026		BACS Shield Maintenance Ltd	Invoice 10564 litter, dog waste and litter bins	£489.84	£81.64	879212594
05.08.2026		BACS Dave Essex	Invoice 3005 - Jitty Gate Repair	£80.00		
12.08.2026		BACS KSMMH	Invoice 0304 - Room rent and meetings - June	£221.20		
12.08.2026		BACS KSMMH	Invoice 0306 - Room rent and meetings - July	£221.20		
12.08.2026		BACS KSMMH	Invoice 0307 - Room rent and meetings - August	£228.20		
12.08.2026		BACS KSMMH	Invoice 0180 - Christmas Fayre	£297.00		
26.08.2026		BACS The Broken Post	Installation of Lintels	£700.00	£140.00	501 5533 1133
28.08.2026		BACS Shield Maintenance Ltd	Invoice 10696 litter, dog waste and litter bins	£489.84	£81.64	879212594
01.09.2026		BACS Dave Essex	Invoice 3009 - Fit hand sanitiser replacement and sign	£40.00		
02.09.2026		BACS KSMMH	Invoice 0324 - A Mid Summer Nights Dream	£272.00		
04.09.2026		BACS Resident	1st prize KSIB - reissue	£80.00		
04.09.2026		BACS E Hart expenses	Expenses - stationery, toner, paint	£258.99	£34.20	various
04.09.2026		BACS Volunteer Driver Service CIC	Donation agreed at July meeting.	£250.00		
04.09.2026		BACS On Tap Helmdon Limited	Invoice 7238 - lintels	£157.06	£26.18	917049814
30.09.2026		BACS E Hart	September Wages	£2,060.52		
31.07.2026		BACS HMRC	PAYE and NI Month 6	£748.26		
			Total	£11,873.16	£421.61	

RESOLVED: To approve the Payments, with the exception of invoice 0302 from the King's Sutton Millennium Hall to be considered at item 8.3 on the agenda.

C. To Note Receipts:

Receipts	Type Payer	Description	Amt
01.07.2026	BACS Resident	Interment fees	£254.00
03.07.2026	BACS Resident	Memorial Bench donation	£1,500.00
07.07.2026	BACS Banbury Memorials	Cemetery fees	£37.00
09.07.2026	BACS Humphris	Interment fees	£116.00
24.07.2026	BACS KST Advertisers	Advertising fee	£50.00
24.07.2026	BACS Resident	Interment fees	£80.00
30.07.2026	BACS Marks Ices	Ice cream pitch fee	£300.00
31.07.2026	BACS Redwood Bank	Interest (one year bond)	£133.89
31.07.2026	BACS Redwood Bank	Interest (new 35 day notice account)	£120.97
10.08.2026	BACS Resident	Cemetery fees	£174.00
10.08.2026	BACS Resident	Cemetery fees	£174.00
18.08.2026	BACS Humphris	Interment fees	£116.00
19.08.2026	BACS Banbury Memorials	Cemetery fees	£96.00
31.08.2026	BACS Redwood Bank	Interest (one year bond)	£134.34
31.08.2026	BACS Redwood Bank	Interest (new 35 day notice account)	£115.66
		Total	£3,401.86

Noted.

88.26/27

DONATIONS:

A. To consider making a donation to Sun Rising Burial Ground

RESOLVED: To make a donation of £100

- B. To consider financially supporting Stoke Lyne Parish Council in their campaign against a planning application for warehouses at junction10 of the M40 (Planning Enquiry to be held in September 2026)**

RESOLVED: Not to make a donation.

- C. Village Family Meetup: to consider a request for support (room hire fees)**

RESOLVED: To support the family meet-up group by paying invoice 0302 for £130 for the hire of the hall for the summer holiday sessions and to support future sessions of the group.

- D. Remembrance Sunday Poppy Wreath: to approve a donation of £30**

RESOLVED: To approve a donation of £35, noting rising costs

89.26/27 CHRISTMAS FAYRE (SATURDAY 5TH DECEMBER): TO RECEIVE UPDATE ON PREPARATIONS

Noted that

- Cllr A Barry was dealing with booking the stallholders, children's fair rides, and ordering the Christmas tree
- Rev Abby Lintern was organising the Santa's grotto and children's activities in the small hall
- Vounteers had been recruited to set up and tidy up the hall.

RESOLVED: To appoint Cllr Boggeln as PC lead for the event itself

90.26/27 TO CONSIDER CORRESPONDENCE RELATING TO THE COMMUNITY GYM USAGE AND DETERMINE NEXT STEPS

Noted that the new larger sign was due to be installed but that it was impossible to enforce rules to prevent children accessing the equipment.

RESOLVED: To highlight on social media that the gym equipment is for over 14-year-olds only and to reference manufacturers' documentation to ascertain any issues with younger children using it.

Agreed that the suggestion of a different colour surface as suggested by a resident was not practical and would not solve the problem.

91.26/27 TRAINING: COURSES AND WORKSHOPS

- A. To receive requests for places on courses, noting forthcoming events**

None.

- B. To receive feedback from Councillors on attended courses**

None.

92.26/27

PLANNING:**A. Chairman's Report:**

The Planning Committee had noted that Brackley Town Council is encouraging residents to respond to Buckinghamshire Council's Regulation 19 consultation on its Draft Local Plan. The Plan includes a proposed strategic development immediately east of Brackley at Turweston, known as Policy NESS013, which would deliver approximately 2,890 new homes.

Recommendation A: To highlight the consultation to residents on social media.

RESOLVED: To adopt Recommendation A.

B. To consider recommendations from the Meeting held at 7pm on 3rd September 2026:

B.1. Application 2026/3276/FUL

Location: Barn at Court House Farm Mill Lane Kings Sutton

Proposal: Conversion of a redundant barn to a single residential unit

Recommendation B.1: that the Parish Council objects to the application for the following reasons:

The Parish Council notes that self-build projects are not included in the scope of the emerging local plan and that the building lies outside the village confines and not adjacent to the boundary. The windows in the north elevation would appear to impact the amenity of the close-by neighbouring property and the increase in roof height is viewed as unwelcome.

RESOLVED: To adopt recommendation B.1

B.2 New Housing Proposals: to note date of drop-in session date (Tuesday 8th September 4-7pm) and consider any actions to be taken including review of survey and suggested handout from the Parish Council

Recommendation B.2.1: To approve the planning briefing note for distribution.

RESOLVED: To adopt recommendation B.2.1

Recommendation B.2.2: To sign off the survey feedback form, amending the date for receipt of the form to 30th September, with forms to be made available in various locations in the village.

RESOLVED: To adopt recommendation B.2.2

C. Publication of New National Planning Policy Framework: to note

Noted

D. National Scheme of Delegation: to note

Noted.

**93.26/27 TRANSPORT ISSUES: ABILITY BUS SERVICE REPLACEMENT
POSSIBILITIES: TO RECEIVE UPDATE AND NOTE RESPONSE FROM
STAGECOACH REGARDING DIVERTING A CURRENT SERVICE INTO
KING'S SUTTON**

RESOLVED: To contact Oxfordshire Council/Cherwell DC with a request to review Service 500 to serve King's Sutton and to update residents accordingly.

**94.26/27 DEFINITIVE MAP MODIFICATION ORDER NO 1 2026 PARISH OF KING'S
SUTTON PATH NO. AS42: TO NOTE**

Noted.

RESOLVED: To send a formal note of thanks to Dave Hall for his persistence which has led to the footpath being created.

**95.26/27 TO REAPPOINT NORTANTS CALC AS THE INTERNAL AUDIT SERVICE
AUDITOR, AND CONFIRM THAT THE PARISH COUNCIL HAVE
CONSIDERED THE AUDITOR'S COMPETENCE AND INDEPENDENCE IN
ACCORDANCE WITH AGAR ASSERTION 6**

RESOLVED: To reappoint NORTANTS CALC as the internal audit service auditor, confirming that the Parish Council have considered the auditor's competence and independence in accordance with agar assertion 6.

**96.26/27 HIGHWAY ISSUES:
A. To receive update on Astrop Road including chicane design,
speeding and vehicles violating weight limit restrictions**

Noted that a resident had provided a summary of the issues earlier in the meeting to be reviewed at the next meeting.

Noted that the Clerk had not had an update from Highways regarding the proposed chicane modification and was chasing them.

Noted that the Parish Council had recently had a request for a 20mph limit in the village turned down.

B. To consider resident's further correspondence relating to speeding on Banbury Lane

RESOLVED: To approach Helen Howard, Community Liaison Representative for Highways to request a meeting to discuss the issues raised and measures which could be taken to address them. (To include a request for speed data to be collected to allow informed decision-making.)

C. To note correspondence from resident in Red Lion Street

Noted.

**97.26/27 STRONGER TOGETHER CONFERENCE ON FRIDAY 2 OCTOBER 2026
AT THE ICON INNOVATION CENTRE, DAVENTRY: TO CONSIDER
SENDING A REPRESENTATIVE**

Noted.

98.26/27 PROPOSAL FROM THE KING'S SUTTON MILLENNIUM HALL COMMITTEE TO OPEN THE HALL AS A "COOL HUB" DURING HOT WEATHER: TO RECEIVE DETAILS

RESOLVED: To support in principle the proposal from the Chair of the Millennium Memorial Hall to open the hall to the school and residents as appropriate during heatwaves.

Noted that it would be beneficial to review weather data to estimate how often the cool hub would have been used in the summer of 2026 in order to gauge the implications on other booked users and revenue loss.

99.26/27 TO CONSIDER PARTICIPATING IN PROJECT 508, A COMMUNITY-LED INITIATIVE ESTABLISHED BY RESIDENTS OF MAIDWELL AND DRAUGHTON TO BETTER UNDERSTAND THE ROAD SAFETY CHALLENGES FACING RURAL COMMUNITIES ACROSS NORTHAMPTONSHIRE

RESOLVED: To support the project and complete the survey.

100.26/27 PHD RESEARCH IN KING'S SUTTON-TO CONSIDER A REQUEST FOR SUPPORT (VOCAL) FROM THE PARISH COUNCIL

RESOLVED: To support the project.

101.26/27 79TH NORTHANTS CALC ANNUAL CONFERENCE ON SATURDAY 3 OCTOBER 2026 AT MOULTON COMMUNITY CENTRE AT 10:00 A.M: TO CONSIDER SENDING UP TO TWO DELEGATES

The Clerk confirmed that she was intending to attend. Cllr S Wilde would check his availability.

102.26/27 PARISH HIGHWAYS REPRESENTATIVE SCHEME – CORRESPONDENCE FROM NORTHANTS CALC: TO CONSIDER SUBMITTING A RESPONSE

RESOLVED: To express an interest in the scheme.

103.26/27 TO CONSIDER UPDATES FROM THE BIODIVERSITY GROUP TO INCLUDE PROPOSAL FOR FURTHER REWILDING AREAS

RESOLVED : To support in principle the proposal from Cllr D Bostock, noting that a number of volunteers were required (social media to be used to recruit them).

104.26/27 TO CONSIDER RECOMMENDATIONS RELATING TO MILL LANE CEMETERY

Item deferred.

105.26/27 TO NOTE CORRESPONDENCE FROM BP PULSE AND KING'S SUTTON MILLENNIUM MEMORIAL HALL TRUSTEES

Item deferred.

106.26/27 COUNCILLOR REPORTS: TO RECEIVE REPORTS AND PUT QUESTIONS TO:

A. Councillors For...:

- A.1 Amenities: nil report**
- A.2 Cemetery: nil report**
- A.3 Communications: nil report**
- A.4 Lighting: nil report**
- A.5 The Rec: nil report**
- A.6 Traffic Calming and Highways: nil report**

B. Representatives:

- B.1 King's Sutton Millennium Memorial Hall: nil report.**
- B.2 Poor's Allotment Trust: nil report**
- B.3. Police Liaison: nil report**

107.26/27 TO REVIEW ALL RESOLUTIONS IN THE LIGHT OF THE CLIMATE CHANGE POLICY

Reviewed and **noted**.

108.26/27 TO RECEIVE ITEMS FOR THE NEXT MEETING (THURSDAY 1ST OCTOBER 2026)

None; noted that several Councillors could not attend on 1st October 2026.

The Meeting ended at 9:03 p.m.