KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton
Banbury, Oxon OX17 3PG

Tel: 07553 200545

Email: clerk@kingssutton-pc.gov.uk

The **PARISH COUNCIL MEETING** of the
KING'S SUTTON PARISH COUNCIL
will be held on
THURSDAY 15TH OCTOBER 2026 in the ASTROP ROOM,
KING'S SUTTON MILLENNIUM MEMORIAL HALL
at **7.30 P.M.**

Members of the Public and the Press are invited to attend

AGENDA

Chairman's Announcement:
The Openness of Local Government Bodies Regulations 2014:

1. To Receive Apologies and Approve the Reasons for Absence

2. To invite Declarations of Interest:
   2.1 Disclosable Pecuniary Interests
   2.2 Other/Personal/Non-registerable Interests
   2.3 To receive Requests for Dispensations.

3. Public Participation: An opportunity for members of the public to address the Council on items listed on the Agenda

4. To confirm the accuracy of the Minutes of the Meeting held 3rd September 2026

5. To Note Reports from:
   5.1 the Clerk
   5.2 the Chairman:
   5.3 the Vice Chairman

6. Warden Reports: to consider issues raised by:
   6.1 Footpaths Wardens
   6.2 Tree Warden:
   6.3 War Memorial Warden
   6.4 Cemetery Wardens
   6.5 Community Library Warden
   6.6 Community Beekeeping Warden
   6.7 Biodiversity Wardens
   6.8 Flood Wardens

7. Finance Schedule:
   7.1 To Approve the Payments
   7.2 To Note Receipts

8. Annual Governance & Accountability Return 2025/26:
   8.1 To Note the Conclusion of Audit
   8.2 To Accept the Report of the External Auditor

9. Christmas Fayre (Saturday 5th December) to receive update on preparations

10. Finance Governance & Policy Committee:
    10.1 Chairman's Report:
    10.2 To consider recommendations from the Meeting held on 15th September 2026

    Recommendation 1: Emergency Planning Guidance: to approve the following actions:
    - Millennium Memorial Hall trustees to address section 6.1 (access to the hall)
    - Clerk to manage procurement of Emergency Supplies (section 7.1)
    - Clerk to produce a template for emergency messages (section 8.1)
    - To obtain enhanced DBS checks for the Parish Clerk and other nominated Councillors in order that they can supervise the children/vulnerable people in the Hall if necessary (section 9.1)
    - Clerk to ask the school/preschool if they would have volunteers who could be called on to supervise if necessary (section 9.1)
    - Pet areas: Clerk to ask the church and public houses if they would consent to being used as a refuge for pet owners and their dogs (section 10.1)
    - Section 12 – policy to be updated to amend the risk of a heatwave to high and drought to medium
    - Section 14 – Community Skills – policy to be updated
    - Section 15.2 Councillor details (phone numbers) to be amended

    Recommendation 2: Replacement Posts for the Rec: given the likely high cost and the low priority for replacement, that the Parish Council does not proceed to replace within the next year but continues with ad hoc wooden post replacements.

    Recommendation 3: Proposed PIR conversion of the DW Windsor light on the jitty: that the Parish Council consider the outcome of the RFO's discussions with DW Windsor and resolve subsequent actions

    Recommendation 4: Lamppost Painting: that the Parish Council considers quotes for painting the specified lights (14 lamp posts and 1 bollard) to the following specifications;

    - Rub down, wash and prime with red oxide primer where necessary (rust/bare)
    - Apply two coats of Hammerite black to column to where the lantern joins the column

Recommendation 5: that the Parish Clerk produce a definitive final list of lamps to be upgraded, and that the Parish Council review quotes with the aim of spending the remaining budget for this financial year and making provision in the following year's budget for the remainder of the outstanding upgrades

Recommendation 6: Electrical testing: to obtain quotes to allow the cost to be budgeted in the 2026/27 financial year.

Recommendation 7: Cemetery
7.1 - To seek professional advice for both the hard landscaping and the land Management of the new proposed area.
7.2 – To install signs warning of uneven ground and not to top up graves currently
7.3 - Jubilee Rose Garden policy (regarding replacement of roses and plaques): to note
7.4 Rose Garden Plaques: to contact Humphris to enquire about a sustainable alternative to the wooden plaques**.**

Recommendation 8: the Rec: that the playground contractor addresses the areas requiring topsoil to stop trip hazards, noting that the RFO would ask for a quote

Recommendation 9: to ask the playground contractor's advice relating to the comments made by the RoSPA inspector regarding the tunnel and mound to enable a decision to be made over its future use given its deterioration.

11. Training: courses and workshops
    11.1 To receive requests for places on courses, noting forthcoming events
    11.2 To receive feedback from Councillors on attended courses

12. Planning:
    12.1 Chairman's Report
    12.2 To consider recommendations from the Meeting held at 7:00pm on 15th October 2026
    12.2.1 Consideration of whether to seek further information/consultancy quotations regarding the preparation of a neighbourhood plan for the village
    12.2.2 Village Surveys regarding two development proposals
    12.2.3 Correspondence received from Obsidian Strategic

13. Transport Issues: Ability Bus Service Replacement Possibilities: to receive update and note further response from Stagecoach regarding diverting a current service into King's Sutton and response from Oxfordshire County Council

14. To note correspondence from Shield maintenance and quotation(s) from alternative contractors and to consider next steps

15. Highway Issues:
    15.1 To receive update on Astrop Road including chicane design, speeding and a draft response to resident's correspondence
    15.2 To receive update on Banbury Lane speeding

16. To consider correspondence from a resident relating to moving a lamppost

KING'S SUTTON PARISH COUNCIL

King's Sutton Millennium Memorial Hall, Astrop Road, King's Sutton
Banbury, Oxon OX17 3PG

17. 79th Northants CALC Annual Conference on **Saturday 3 October 2026**: to note Clerk's report and next year's date

18. To consider updates from the Biodiversity Group

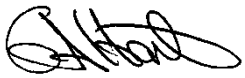
19. To note correspondence from bp Pulse and King's Sutton Millennium Memorial Hall Trustees

20. Councillor and Representative Reports: To receive Reports and put Questions to:
    20.1 Councillors For:
    20.1.1 Amenities:
    20.1.2 Cemetery:
    20.1.3 Communications:
    20.1.4 Lighting:
    20.1.5 The Rec:
    20.1.6 Traffic Calming and Highways:

    20.2 Representatives:
    20.2.1 King's Sutton Millennium Memorial Hall:
    20.2.2 Poor's Allotment Trust
    20.2.3 Police Liaison

21. To review all resolutions in the light of the Climate Change Policy

22. To Receive items for the next Meeting (Thursday 5th November 2026)



Signed:
Clerk
Date: 8th October 2026