KING'S SUTTON PARISH COUNCIL
EMERGENCY BRIEFING PAPER

1. Introduction

1.1. The West Northamptonshire Council Community Emergency Pan Guidance Document has been used to inform the structure for the development of this briefing paper.

2. Aim of the Briefing Paper

2.1 In the event of an emergency, to provide the support to ensure the welfare and safeguard the property of the residents of King's Sutton.

3. Definition of Emergency

3.1 As defined in Part 1 of the Civil Contingencies Act 2004: "an event or situation which threatens serious damage to human welfare in a place in the UK, the environment of a place in the UK, or war or terrorism which threatens serious damage to the security of the UK".

Examples of this locally would clearly include severe flooding, significant disruption of energy supplies and pandemics, emergency alert, weather alert

4. Role of the Parish Council in an Emergency

4.1. The role of the Parish Council in an emergency is to support the emergency services, the local authority of West Northamptonshire Council, the NHS, Highways and utility companies. It should, at every stage, complement the efforts of these bodies, prioritising the welfare of its residents and their property.

4.2. The Unitary Councillor, Richard Solesbury-Timms is the nominated link between Kings Sutton Parish Council and West Northamptonshire Unitary Authority

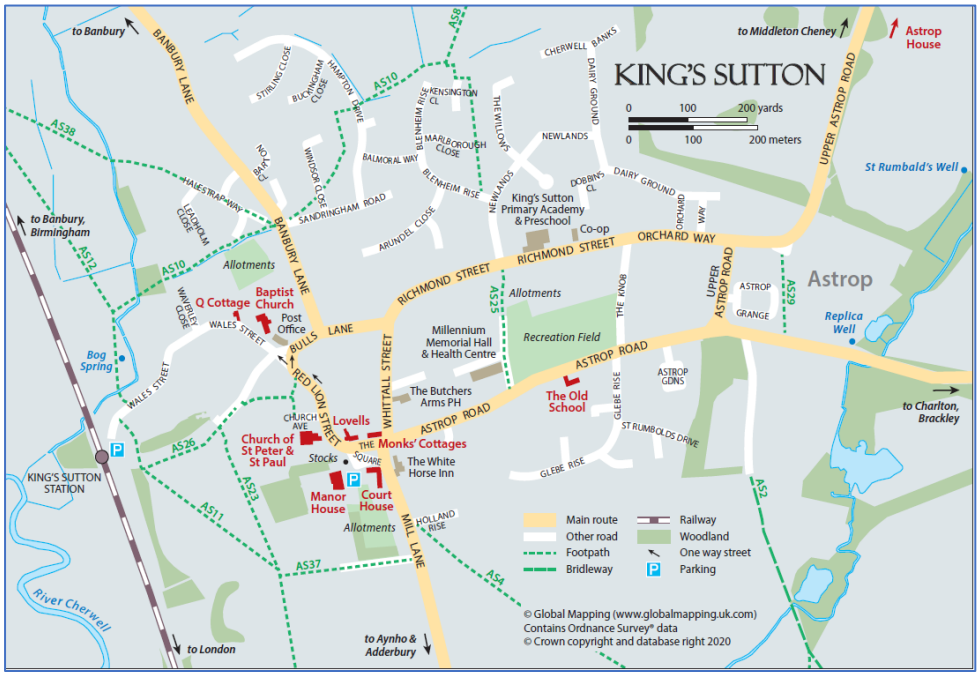
4.3. Leadership will be vested in the Chair/ Vice Chair, supported by the Parish Clerk with other Councillors sharing responsibility for any actions that are deemed necessary according to the circumstances of the emergency and the background and experiences of the Parish Councillors concerned.

4.4. Given that each emergency will be unique, the Parish Council will use its best judgement and knowledge of the community to take appropriate action.

4.5. If circumstances permit, meetings will be held in the Millennium Memorial Hall or remotely on Zoom to ensure a timely and effective response.

4.6. As far as possible the Parish Council should ensure the continuous running of contracted services in the village and that the community is kept informed of events.

5. Map of the community of King's Sutton



6. Risk Register

Risk	Risk Rating
Major outbreak of new or emerging infectious disease	High
Loss of electricity	High
Severe flooding	High
Storms and gales	High
Localised incidents, eg fires, flood or gas leaks	High
Heatwave	Medium
Low temperatures and heavy snow	Medium
Incident at Cherwell Silos site, eg explosion	Low
Railway accident eg derailment	Low
Aviation accident	Low
Fire or explosion involving major pipeline	Low
Drought	Low
Contamination of mains water supply	Low
Long term disruption to refuse/dog waste collections	Low

7. Shelters/temporary reception centres

Location	Address	Keyholder	Contact details
KS Millennium Memorial Hall	Astrop Road, King's Sutton, OX17 3PG	Lindsay Walker	Tel 07977 559047
KS Primary Academy	Richmond Street, King's Sutton, OX17 3RT	Requested	
Church of St Peter and Paul	The Vicarage, Church Ave, Kings Sutton OX17 3RJ	Dee Thobourne Douglas Hamilton Father Robinson	Tel 01295 811961 Tel 01295 812810 Tel 01295 811364
Baptist Church	Wales Street, Kings Sutton OX17 3RR	Jeff Bailey	Tel 01295 811244

8. Skills within the Community

Name	Skill/specialisation	Contact details
Deddington Health Centre	Medical	Deddington Health Centre, Earls Lane, Deddington, Oxon, OX15 0TQ Tel 01869 338611
Brackley Health Centre and Community Hospital	Medical	Wellington Road Brackley Northamptonshire NN13 6QZ Tel 01280 702436
Springfield Surgery	Medical	Springfield Way Brackley Northamptonshire NN13 6JJ Tel 01280 704122
Horton General Hospital	Medical/surgical	Oxford Road, Banbury OX16 9AL Tel: 01295 229259
Hightown Surgery	Medical	Hightown Gardens, Banbury OX16 9DB Tel: 01295 270722
West Bar Surgery	Medical	South Bar House, 6 Oxford Rd Banbury OX16 9AD Tel: 01295 256261
The Croft Veterinary Centre	Veterinary Centre	Banbury Road, Brackley, Northants NN13 6BH Tel: 01280 703451
Anthony McKay	Carpenter and Joiner	48 Richmond Street, Kings Sutton Tel: 07921 556737
David Essex	Carpenter and Joiner	12, Astrop Gardens, Kings Sutton Tel 01295 811234, 07933 010022
Luke Mullan	Electrician	Tel: 07825 314075 ljmullan@outlook.com
Andrew Whitehouse	Plumber	Tel: 07798 688491
Liam O'Reilly	Plumber	07958 169298 oreillyplumbing@yahoo.com

9. Equipment in the Community

Owner	Equipment	Contact Details
College Farm	Agricultural	Astrop Road, Kings Sutton, Banbury, OX17 3PS

Astrop Park Farm	Agricultural	Scotts House Walton Grounds, Banbury, OX17 3QW Tel: 01295 811210
New Bottle Estate Farm	Agricultural	Hinton-in-the-Hedges, Brackley, Northants. NN13 5PJ Tel: 01295 811065
Sutton Lodge Farm	Agricultural	Kings Sutton, Banbury, Oxon, OX17 2AA
King's Sutton Garage	Motor vehicles	17 Banbury Lane, King's Sutton, Banbury OX17 3RU 01295 811382

10. Vulnerable Locations and People

To be ascertained by reference to the KS Community Spirit Group or other organisation which may be in existence at the time.

11. Neighbouring Parish/Town Council Details

Parish	Clerk	Address	Contact Details
King's Sutton	Liz Hart	Millennium Memorial Hall Astrop Road King's Sutton Banbury OX17 3PG	Tel: 01295 816905 clerk@kingssutton-pc.gov.uk www.kingssutton-pc.gov.uk
Aynho	Alan Youel	Aynho Village Hall, Aynho OX17 3BD	Tel: 01869 934164 clerk@aynho-pc.gov.uk www.aynho-pc.gov.uk
Adderbury	Theresa Goss	3 Tanners Close Middleton Cheney Banbury Oxon OX17 2GD	Tel: 01295 710965 adderburypc@hotmail.com www.adderburypc.co.uk
Banbury Town Council	Mark Hassall	The Town Hall Bridge Street Banbury Oxon OX16 5QB	Tel: 01295 250340/ 01295 817 311 Out of hours 07855 233587 info@banbury.gov.uk www.banbury.gov.uk

Bodicote	Christine Coles	55 Gillett Road Banbury Oxon OX16 0DR	Tel: 01295 276229 clerk@bodicoteparishcouncil.gov.uk www.bodicoteparishcouncil.gov.uk
Brackley	Alison **Coomber**	20 High Street Brackley Northamptonshire NN13 7DS	Tel: 01280 702441 town.clerk@brackleynorthants-tc.gov.uk www.brackleynorthants-tc.gov.uk
Broughton	Christine Coles	55 Gillett Road Banbury Oxon OX16 0DR	Tel: 01295 276229 broughtonpc@btinternet.com https://broughton-oxon.uk/
Deddington	Susan Fuller	Windmill Centre Hempton Road Deddington Banbury OX15 0QH	Tel: 01869 337447 deddingtonparishcouncil@googlemail.com www.deddingtonparishcouncil.org
Middleton Cheney	Pip Davis	Parish Meeting Rooms Main Road Middleton Cheney Banbury OX17 2LR	Tel: 01295 713500 clerk@middletoncheney.org.uk https://www.middletoncheney.org.uk/

12. District Council/Unitary Contact Details

Council	Address	Contact Details
Cherwell District Council	Bodicote House, Bodicote, Banbury, Oxfordshire, OX15 4AA	Customer Service Tel: 01295 227001 Rubbish/recycling Tel: 01295 227003 Environmental Health Tel: 01295 227990 Wellbeing/Community Tel: 01295 221980 customer.service@cherwell-dc.gov.uk
West Northamptonshire Council – 24 hour emergency response number		07442691327

West Northamptonshire Unitary Councillors		
Rebecca Breese	16 Steane Grounds Farm Steane Brackley Northants NN13 5NP	Tel 01280 709976 rebecca.breese@westnorthants.gov.uk
Richard Solesbury-Timms	10 The Avenue Middleton Cheney Banbury Oxon OX17 2PE	richard.solesbury-timms@westnorthants.gov.uk Tel 01280 841 553
Rosie Herring	Merton Cottage 15 Radstone Brackley Northants NN13 5PZ	rosie.herring@westnorthants.gov.uk

13. Useful local private businesses

Business Name	Service	Contact Details
Cooperative	Groceries and household goods	45 Richmond Street, Banbury OX17 3RT Tel: 01295 811278 ·
The White Horse	Pub providing food and drink	2 The Square, King's Sutton OX17 3RF Tel: 0195 812440
The Butchers Arms	Pub providing food and drink	10 Whittall Street, Kings Sutton Banbury OX17 3RD Tel: 01295 810898
King's Sutton Village Shop and Post Office	Postal services, groceries, household goods	1 Bulls Lane, Kings Sutton OX17 3RA · Tel: 01295 811379
King's Sutton Garage	Motor vehicles	17 Banbury Lane, King's Sutton, Banbury OX17 3RU Tel: 01295 811382
King's Sutton Scaffolding	Scaffolding	11 The Willows, Banbury OX17 3QJ Tel: 01295 812491 Mob: 07855 321947

14. Regional Contact Details

Northamptonshire Emergency Contact Details (other than 999)

For…	Telephone Number	Organisation
Counter Terrorism	0800 789 321	Police Counter Terrorism Hotline
Crime	0800 555 111	Crimestoppers
Out of Hours Medical Advice	111	NHS Choices
Gas leak	0800 111 999	National Gas Emergency Service
Power Cut	0800 6783 105	Western Power Distribution
Flooding	999	Northampton Flood Toolkit
Water Leak	08457 771 881	Anglian Water
Water supply/sewerage	08456 145 145	Anglian Water
Animals in Distress	0300 783 4444	RSPCA
Highways Issues	0300 126 1000 or 1604 651074 outside office hours	Northamptonshire Street Doctor

Non-emergencies – to contact the Emergency Services in a non-urgent situation

Organisation	Telephone number
Northamptonshire Police	101
Northamptonshire Fire and Rescue Service	01604 797000
East Midlands Ambulance Service	0115 884 5000

15. Communications

15.1 Radio Stations

Radio Station	Telephone number	Email address
BBC Northampton	0800 030 4455	northampton.news@bbc.co.uk
BBC Oxford	Reception: 0845 931 1444 Studio: 0345 931 1111	oxford@bbc.co.uk
Brackley Community Radio		bbop@brackleyradio.uk

15.2 Parish Councillor Contact Details

Councillors	**Address**	**Tel. No.**	**Email Address**
Adrian Barry	9 The Square, King's Sutton, OX17 3SE	07415 514303	adrian.barry@kingssutton-pc.gov.uk
David Bostock	9 Glebe Rise King's Sutton OX17 3PH	07967 078172	david.bostock@kingssutton-pc.gov.uk
Robert Burrell	Beggars Roost, 28 Whittall Street	01295 816562 07970 934 309	robert.burrell@kingssutton-pc.gov.uk

	King's Sutton OX17 3RD		
Jacqui Creed	27 Newlands King's Sutton OX17 3QH	01295 810744 07742 368 627	jacqui.creed@kingssutton-pc.gov.uk
Lindsay Ross Field	33 Hampton Drive King's Sutton OX17 3QR	07985 726100	ross.field@kingssutton-pc.gov.uk
Tim Inshaw			tim.inshaw@kingssutton-pc.gov.uk
Ronnie Irving	Greenfields House, Banbury Lane King's Sutton OX17 3RX	01295 811301 07990 592 416	ronnie.irving@kingssutton-pc.gov.uk
Susanne Read-Maskell	82 Dairy Ground King's Sutton OX17 3QG	01295 811661	susanne.read-maskell@kingssutton-pc.gov.uk
David Wood	45 Hampton Drive King's Sutton OX17 3QR	01295 521803	david.wood@kingssutton-pc.gov.uk
Stephen Wood	28 Banbury Lane King's Sutton OX17 3RX	07906 200 469	stephen.wood@kingssutton-pc.gov.uk

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